

**ARKANSAS WASTEWATER LICENSING COMMITTEE
WEDNESDAY, NOVEMBER 4, 2015
Room 1E09**

Committee Members

Jimmy Smith, Chairman, Searcy Water & Sewer
Lisa Ellington, Vice-Chairman, Paragould Light, Water & Cable
William Wright, Albemarle Corporation
Tommy Tooke, Tyson Foods, Inc.
Michael Overstreet, Jacksonville Wastewater
Richard Healey, Executive Secretary, ADEQ
Rodney Williams, Ph.D., University of Arkansas – **absent**

MINUTES

The meeting of the Arkansas Wastewater Licensing Committee was called to order by Chairman Jimmy Smith at 10:00 A.M. on Wednesday, November 4, 2015.

Public Present: Randy Harper and Kenny Harvey with AR Environmental Training Academy; Susan Poe with AR Rural Water Association; Bill Reed with City of Vilonia; Sandy Luttrell and Leslie Daniel, ADEQ.

Previous Minutes: The August 12, 2015, meeting minutes were reviewed by the Committee. **Ms. Ellington made a motion to accept the minutes as written. Mr. Overstreet seconded the motion and it carried.**

Financial Report: Ms. Luttrell presented the Wastewater Licensing Funds Report.

Licensing Report: Ms. Luttrell presented the Licensing Report.

Public Comments: Mr. Harper distributed AETA's 2016 class schedule and informed the Committee that it was also located on their website, while Mr. Harvey gave the training report. Ms. Poe announced that ARWA's 2016 class schedule was now finalized and available on their website. She also passed out training reports.

Old Business: Mr. Healey introduced a need to establish criteria requirements needed by training class providers of online courses being offered, after receiving numerous email solicitations from across the country. He has been in touch and discussed requirements of the Department of Health, ADEQ's Solid Waste division and other accepted training providers for ideas, recommendations and suggestions in this matter. The Committee discussed their concerns of online courses verses the classroom training benefits to the operator. Mr. Harper mentioned how their classroom training can be audited periodically for training performance, which basically is how their online training courses are structured. It was suggested that a training provider not offering classroom training, be willing to present their online training course agenda at their expense, for auditing purposes and criteria approval by ADEQ or its affiliates. It would also benefit to have Committee member, Rodney Williams, present to offer his expertise on the subject. This issue will be tabled until the next meeting, to allow more time for discussion.

The Committee was requested to review and consider approving two online training programs, Water-Otter.com from Virginia and Bismarck State College in North Dakota. **Mr. Overstreet made a motion to table both requests until the next meeting, which was seconded by Ms. Ellington. The motion carried.**

New Business: The Committee received three (3) nominations to review for the vacant management seat on the Board left by Mr. William Winn. Mr. Smith asked our attending guest to step-out so the Committee could go into Executive Session to discuss this matter. Upon their return, Mr. Smith mentioned that all eligible candidates were considered and that their geographical location within the state was considered as well, to ensure that the Committee consisted of members representing all areas of Arkansas. **Mr. Overstreet made a motion to recommend Ms. Jennifer Enos to the Commission for the vacant position on the Licensing Committee. Ms. Ellington seconded the motion and it carried.**

Mr. Smith announced the next scheduled meeting: **February 10, 2016, at 10:00 a.m.**

Ms. Ellington motioned to adjourn the meeting at 11:13 a.m., which was seconded by Mr. Tooke and it carried.